

# The Regular, Scheduled Meeting of the Council of The Village of Marble Cliff

1600 Fernwood Ave.

November 15, 2021

The Council of the Village of Marble Cliff held its regular, scheduled meeting on Monday, November 15, 2021 at 7:00 pm. in Village Hall at 1600 Fernwood Ave., in the Village of Marble Cliff. Those in attendance were Mayor, Matthew Cincione; Council President, Dow T. Voelker; Council Members: Charlotte Hickcox, Matthew R. Jolson, and Kendy A. Troiano; Yazan S. Ashrawi, Village Solicitor; Joshua Ford, Village Engineer; and Fiscal Officer, Stephanie A. Evans. No representatives of the press were present. Visitors were present.

Ms. Troiano moved to excuse Ms. Sarna and Ms. Taylor. Mr. Voelker seconded. Ms. Sarna and Ms. Taylor were excused.

## VARIANCES, PERMITS AND VISITORS

Mr. Colin Brinkman of DaNite Sign Co. was present to share his permit request and answer questions about his request for a pylon and wall sign replacement at 1400 Dublin Rd.

**Mr. Voelker moved to approve the sign replacements. Ms. Troiano seconded. Motion passed unanimously.**

Village Solicitor, Mr. Ashrawi, swore in Mr. Tony Hudson of the J.S. Brown Company. Mr. Hudson shared the scope of his project at 1272 Cambridge Blvd. and the need for variances. Mr. Hudson described the porch covering and rear addition along with the resident's reason for the changes, including a request for more lot coverage. Ms. Evans shared that Village Hall has received letters of support from several neighbors, including the one who is closest to the potential addition. With that, discussion over the project resulted in a general consensus.

**Ms. Troiano moved to approve the variances for the porch, rear addition and additional lot coverage. Ms. Hickcox seconded. Motion passed unanimously.**

## CONSENT AGENDA

- 1) Receive - Mayor's Court Report, October, 2021
- 2) Receive - Police Report, October, 2021
- 3) Receive - Fire Department Report, October, 2021
- 4) Receive - Building Permit Report, October, 2021
- 5) Approval - Minutes of the regular, scheduled meeting of October 18, 2021

Mayor Cincione introduced the Consent Agenda and asked if any items need to be pulled out for discussion. Mr. Jolson asked about follow-up on the rental discussion; Mayor Cincione suggested establishing a Council committee to address zoning concerns overall after the first of the year.

**Ms. Troiano moved approval of the Consent Agenda. Mr. Voelker seconded. Council unanimously approved the Consent Agenda.**

## MAYOR'S REPORT

Mayor Cincione brought to Council's attention that some Council meetings fall on holidays and asked for feedback regarding a change in schedule moving forward. Discussion resulted in agreement that Council meetings will continue to be on the third Mondays, but will be moved to the Tuesday after in the months where the third Monday is a holiday.

The Mayor also announced that the Grandview Heights High School soccer team won the District III state championships on Saturday. There is a parade planned for Wednesday. Some discussion took place regarding a recognition resolution for the December meeting.

Also noted was that Ted Foster submitted his final plans for the Packard development. The plans are under review.

## ENGINEER'S REPORT

Mr. Ford reported that Mr. Foster's submission included drawings but that his engineering comments had not been addressed as they apply to the site drawings, storm water drain, etc. Mr. Ashrawi is going to confirm that Mr. Foster has all the needed paperwork for the final approval.

Mr. Ford also reported that a possible drone and concept-type drawings for Cambridge Blvd. would likely cost around \$7000. Mr. Jolson stated that he would like to have the plans “out there” for public input. These initial drawings could be transitioned into the design and planning phase. Mr. Ford suggested that if we want to do this, now would be a good time while the leaves are off the trees.

Mr. Ford also stated that he will attend an upcoming MORPC meeting to present our OPWC grant request.

Asked about the Fifth Ave. project, Mr. Ford said that it is weather dependent, and must be completed when the temperature is above 40 degrees.

Mr. Ford left the meeting.

#### SOLICITOR’S REPORT

Mr. Ashrawi had no updates regarding the site at W. Fifth and Dublin Rd. but plans to follow-up with Mr. Myers’ team.

Now that the election is over, Mr. Ashrawi said he will get a new Council member training scheduled for us.

#### FISCAL OFFICER’S REPORT

Ms. Evans presented the October Finance report, summarizing the details of each individual report. Mr. Jolson turned the conversation to brainstorming ideas for using the money we have. Ultimately, there are a variety of things to consider, but Mr. Voelker, Ms. Troiano and Mr. Cincione reviewed past experiences and shared the importance of having the necessary funds to address emergency situations and being prepared for leaner times. Mr. Cincione also noted that having funds available also provides opportunities that might otherwise not be options – public/private relationships, development, etc.

**Ms. Troiano moved approval of the October 2021 Finance Report. Mr. Jolson seconded. The motion passed unanimously.**

Ms. Evans introduced the AG Debt Collection opportunity as something to consider but will have Mr. Ashrawi to review the contract and come back with more information at an upcoming meeting.

Ms. Evans also shared information about payroll processing options and suggested that we enlist Doyle HCM as our processor. By starting in December, Doyle will get our payroll started before the end of the year and also review this year’s pay and tax withholdings and take care of our W2s for us. Mr. Ashrawi will review the terms and conditions before the December Council meeting to consider engaging them for 2022, but Ms. Evans asked that we authorize the Mayor to pay for one month of service to get them started in December.

**Mr. Voelker moved to authorize the Mayor to engage Doyle HCM for one month of service to get our account established in December. Ms. Troiano seconded. Motion passed unanimously.**

Ms. Evans introduced the first reading of Ordinance O-2676-21, An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the Village of Marble Cliff, State of Ohio, During the Fiscal Year Ending December 31, 2022; First Reading

#### COUNCIL MEMBER REPORTS

Ms. Hickcox raised concerns over pedestrians being able to safely cross the street at the intersection of W. Fifth Ave. and Cambridge Blvd. She has previously spoken with Josh about it and because the light is owned by Upper Arlington, he reached out to Upper Arlington with the concerns. Ultimately, nothing can be done because of the stress it would put on the traffic patterns.

Mr. Jolson reported on an article in the Columbus Dispatch regarding the suffrage movement, and the role a prominent Marble Cliff resident played in it. He plans to share the article with Council.

#### OLD BUSINESS

Picking up on last month's discussion regarding the holiday party, Ms. Evans presented an ordinance to reallocate funds in order to pay for the costs associated with the party. She also reported that Ms. Ciccone has been in contact with the vendors and has been working to line everything up for a modified holiday gathering this year.

**Ms. Troiano moved to suspend the rules. Ms. Hickcox seconded. Motion passed unanimously.**

**Ms. Troiano moved to approve Ordinance O-2671-21 to reallocate \$3,000 from the Accounting and Legal fee account to the Leisure Time Activities account to pay for the holiday party, and declaring it an emergency. Ms. Hickcox seconded. Roll call vote: Voelker, yes; Hickcox, yes; Jolson, yes; Troiano, yes. Motion passed.**

#### NEW BUSINESS

O-2672-21, An Ordinance Authorizing an Agreement with Charles Kelsey to Provide Mayor's Court Magistrate Services for a One-Year Period, from January 1, 2022 through December 31, 2022; First Reading

O-2673-21, An Ordinance Authorizing the Mayor and Fiscal Officer to Enter into a Contract for Professional Legal Services with Frost Brown Todd, LLC for a One-Year Period from February 1, 2022 through January 31, 2023; First Reading

O-2674-21, An Ordinance Authorizing Increasing the Fiscal Officer's Salary to \$40,000 as Set Forth in the Hiring Process; First Reading

O-2675-21, An Ordinance Amending Section 31.06 of the Village's Codified Ordinances to Change the Title of Position from Administrative Assistant to Assistant Fiscal Officer, Authorizing a Salary Range for the Position of Assistant Fiscal Officer, and Declaring it an Emergency

**Mr. Voelker moved to suspend the rules. Mr. Jolson seconded. Motion passed unanimously.**

**Mr. Voelker moved to approve Ordinance O-2675-21 to Amend Section 31.06 of the Village's Codified Ordinances to Change the Title of Position from Administrative Assistant to Assistant Fiscal Officer, Authorizing a Salary Range for the Position of Assistant Fiscal Officer, and declaring it an emergency. Ms. Troiano seconded. Roll call vote: Voelker, yes; Hickcox, yes; Jolson, yes; Troiano, yes. Motion passed.**

#### ADJOURN

**Mr. Jolson moved to adjourn the meeting. Ms. Hickcox seconded. The motion passed unanimously. Mr. Cincione adjourned the meeting at 8:56 P.M.**

Approved by:

Submitted by:

Dow T. Voelker  
Council President

Stephanie Evans  
Fiscal Officer